

## **POSITION ANNOUNCEMENT**

Chapel by the Lake – Juneau, Alaska  
Associate Pastor with a Worship Focus  
March 23, 2017

Chapel by the Lake is pleased to announce a new pastoral position – Associate Pastor with a Worship Focus. The person God calls to this ministry will join a staff of five – pastor/head of staff, associate pastor (position now open), director of youth ministries, coordinator of children's discipleship (half time), and church administrator.

We invite you to think deeply and pray earnestly regarding this position. If you have questions or concerns please contact us. We welcome your interest and application.

The following information is included in this announcement:

- Position Description
- Profile – Chapel by the Lake and Juneau
- Application process

### **POSITION DESCRIPTION**

Associate Pastor with a worship focus  
Reports to Pastor, Head of Staff

#### **Core Qualifications**

##### **The candidate will:**

- Possess a living and growing faith in Jesus Christ as Lord and Savior.
- Be an ordained Presbyterian pastor (or the willingness to be ordained) and must fully embrace ECO's ("A Covenant Order of Evangelical Presbyterians") Essential Tenets.
- Possess a master's level degree in a field of Christian ministry – M.Div., M.A. in Christian Ministry with emphasis in an area such as pastoral leadership, worship leadership, practical theology, et cetera.
- Be spiritually gifted as a pastor and embrace his/her role as a shepherd to the people of CBTL.
- Possess the ability to lead worship musically with guitar, vocals, or piano and have a strong musical background.

#### **Character Skills**

##### **The candidate must possess:**

- Strong interpersonal skills, including the ability to build relationships with believers and non-believers.
- Strong leadership abilities, including recruiting, training, inspiring, and nurturing volunteers.

- Excellent verbal and written communication skills.
- A demonstrated ability to work collaboratively in a team approach to ministry.
- Strong organizational and administrative skills, such as planning, implementing, maintaining programs.

### **Responsibilities of this Position**

#### Pastoral leadership (60%)

- Engage in pastoral ministry and care.
- Develop a specialized ministry to Millennials (20s thru 30s), particularly through worship experiences and related activities.
- Participate in church staff life and Session activities by attending weekly staff meetings, monthly Session meetings, coordinating events with the church administrator, et cetera.
- Mentor and help equip the Board of Deacons.
- Preach in Sunday worship at least six times each year.
- Take up other duties as assigned and when opportunities arise.

#### Worship leadership and ministry (30%)

- Oversee the worship experiences at Chapel, working closely with the Head of Staff.
- Mentor and work closely with the Worship and Music Committee as it directs and facilitates worship at Chapel.
- Recruit, equip, and nurture people to lead worship through music and other means.
- Design, plan, and lead worship experiences according to the liturgical year, including All Saints Day, Advent-Christmas, Longest Night, Holy Week, Easter, etc.
- Oversee and guide the ministries of greeters, ushers, and tech (sound and visual) people.

#### Spiritual growth and development (10%)

- Engage intentionally in spiritual disciplines to refresh and deepen your walk with Christ.
- Practice personal Sabbath-keeping.
- Pursue thoughtfully the development of your skills as a pastor and worship leader by reading in your fields, attending conferences, networking, and using your study leave every year.

## PROFILE – CHAPEL BY THE LAKE AND JUNEAU

### GENERAL

Chapel by the Lake is a medium-sized church (circa 450 members) that proclaims the Gospel in Alaska's capital city, Juneau, a community of about 33,000. It is located 11

miles from the city-center and is adjacent to the University of Alaska, Southeast. Our congregation is generationally diverse and dedicated to discipling all generations – especially our children and youth.

### OUR COMMUNITY

Juneau is a unique community, and not just because of our dramatic scenery situated in a temperate rainforest. The people of Juneau are uncommonly friendly, and although belief systems and worldviews differ, the cohesive nature of our residents is palpable. Our capital city status, high education level, and large government and professional workforce mean Juneau offers cultural opportunities that eclipse our small population. The spectacular terrain of Southeast Alaska makes Juneau accessible only by boat or air, which unfortunately adds to travel expenses and our cost of living. Outdoor activities are literally outside our back door. Juneauites find hiking, boating of all sorts, fishing and hunting, skiing, berry picking, and just generally enjoying God's creation a regular and expected part of life!

### THEOLOGY

Chapel is a member of "A Covenant Order of Evangelical Presbyterians" (ECO) and is joyfully reformed and evangelical. A clearly-articulated, Christ-centered theology propels our ministry and mission.

### OUTREACH

CBTL is a mission focused congregation. We support individuals and ministries locally and worldwide. In Juneau we partner with Love, Inc., The Glory Hole homeless shelter, Young Life, Prison Ministry, and our Southeast Alaska ECO village churches. We have just begun a new partnership with Family Promise – a nationwide network ministering to homeless families.

### OUR SUNDAY SERVICES

We offer 3 weekly services that endeavor to glorify God and edify our attendees. The 8:00 service is in our historic log chapel, Chapel's original structure, built in 1955. This service offers a simple, intimate worship experience with congregational singing accompanied by piano.

The 9:00 service takes place in our 220 seat sanctuary, with predominately traditional hymns accompanied by a Rogers organ. Twice monthly an adult choir embellishes our worship, and a bell choir shares their gifts on a monthly basis at both the 9:00 and 11:15 services.

Since the late 1990's Chapel has offered a contemporary service, now at 11:15. A variety of music ensembles facilitate congregational singing utilizing present-day worship songs, late 20<sup>th</sup> century praise classics, and contemporary presentations of the great hymns of the church. Depending on the particular music ensemble, accompaniment may include piano, electric and/or acoustic guitar, bass, drum kit or miscellaneous percussion, cello and violin, and the occasional wind instrument. A sophisticated sound board operated by volunteer techs provides a balanced sound that

is meant to encourage congregational singing. A modern projection system allows the congregation to follow the lyrics while lifting our eyes, hearts, and minds to God and to one another.

### CONCLUSION

People visit Chapel because of its size, ambiance, and location; they make it their home church because of its theology, discipleship opportunities, outreach, and friendliness.

### APPLICATION PROCESS

Submit materials to [administrator@chapelbythelake.org](mailto:administrator@chapelbythelake.org)

The following documents are required:

- CV or resume, which must include work history for the past 10 years
- Five (5) references, which should include at least two (2) people who can speak to your professional qualifications and professional experiences, and at least two (2) people who can speak to your personal faith and Christian experience. Be sure to include phone numbers, preferably cell numbers, and email addresses. (This information may be included within your CV.)
- A faith statement, which describes your relationship and growth in Jesus Christ. Circa 750 words.
- A statement describing how your spiritual gifts, experiences, and education are relevant to the position and will guide your ministry at Chapel. Circa 1000 words.

We welcome your questions:

Mr. Tom Brice, Chair of Personnel, [administrator@chapelbythelake.org](mailto:administrator@chapelbythelake.org)

Rev. Dr. Douglas Dye, pastor, [ddye@chapelbythelake.org](mailto:ddye@chapelbythelake.org)

Chapel website, [www.chapelbythelake.org](http://www.chapelbythelake.org)